

FACILITIES MANAGEMENT DIVISION
WEEKLY REPORT FOR PERIOD ENDING 9 SEPTEMBER 1986

1. Events of Major Interest that have Occurred During the Preceding Week:

7/10
25X1
25X1
a. (1) The major emphasis of the front office last week dealt with getting out the word on North Parking Lot renovations. Meetings were held with the DDI, DDO, and OIT support officers. (2) The senior managers from General Electric, Valley Forge, Pennsylvania, were in town for discussions. (3) We are preparing for a plaque dedication ceremony in memory of [redacted] at the Motor Pool on 11 September. (4) A one-hour presentation on FMD's current events is being prepared by C/FMD for the Wage Grade Mid-Career course to be held 15-24 September. [redacted]

7/10
25X1
b. A contract for the installation of a new security fence to separate the Contel trailer area and the Motor Pool parking area has been awarded to Gilles and Cotting. The work includes a new access gate into the Contel trailer area plus a one-man Security Guard Booth which will be installed at the Agency entrance located on Turkey Run Road. [redacted]

(A)
yes
25X1
25X1
* c. A meeting was held on 5 September to discuss the schedule, status and problems relating to the installation of the new Office of Information Technology (OIT) secure telephone grid. Contel gave an anticipated time frame of 6 through 31 October for the cable pull from the DCI garage. OIT will schedule the cable pull with DCI Security. [redacted]
Office of Logistics reports that

see
B
yes
25X1
25X1
d. The contract to reroof sections of the first floor roof at the Headquarters building is 99 percent complete. Roofing began on 17 February and is scheduled to be completed the week of 8 September. GSA performed a walk through and several minor punchlist items to be corrected were found. Allied has been tasked to repair and paint the first floor ceiling in the South Concourse which was damaged during the reroofing. [redacted]

yes
1-1 get.
25X1
e. Facilities Management Division is in the process of evaluating 41 engineering-architect firms in order to obtain engineering help. This help is needed to evaluate the Headquarters powerhouse and facility, and to provide general support to bring the new building on-line and upgrade the original building. [redacted]

25X1
25X1
f. On 8 September a total of 52 parking spaces were made available for general parking on the roadway in West A Lot. [redacted]

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g. Facilities Management Division, Design Branch, has completed renovation designs for converting the 3E and 4E corridor vending rooms to office space for the DDI. This project was submitted as a Request for Change and was approved by the Headquarters Management Board. Each space will house workstations for three people. [REDACTED]

25X1

25X1

2. No Significant Events Anticipated during the Coming Week.

25X1

[REDACTED] Chief
Facilities Management Division, OL

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